

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting

May 7, 2009

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, May 7, 2009 at 7:02 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Chairman Thomas Ferry presiding.

MEMBERS PRESENT:

Chairman Thomas Ferry, Vice-Chairman Neal Smith and Secretary Gregory Aungst

Member(s) Absent: Treasurer Timothy Laubscher and Assistant Secretary/Treasurer James Newman

OTHERS PRESENT:

Solicitor Robert Cravitz, Inspector Pete DeWire and Administrative Secretary Susan Seebold

VISITORS PRESENT:

Chris Sheaffer of Larson Design Group, Jay Bogar, Gene Haines and Chuck Steininger

MINUTES:

The Authority members reviewed the minutes of the April 2, 2009 PTMA meeting. A motion was made by Secretary Gregory Aungst to approve the minutes from the April 2, 2009 Penn Township Municipal Authority meeting as presented. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

PUBLIC COMMENT:

No one present to be heard.

CHRIST UNITED METHODIST CHURCH LAND DEVELOPMENT:

Chris Sheaffer of Larson Design Group, Jay Bogar and Gene Haines came before the board discuss the proposed Christ United Methodist Church Land Development, which will be located on 18.5 acres of land west of Ridgeview Estates. Further discussion was tabled until the Authority receives a written request from Larson Design Group for water and sewer capacity.

(Mr. Chris Sheaffer, Mr. Jay Bogar and Mr. Gene Haines left the meeting at 7:23 p.m.)

CHARLES STEININGER SANITARY SEWER PROJECT:

Solicitor Robert Cravitz reported that the Construction Agreement and Letter of Credit for the Charles Steinger Sanitary Sewer Project have been approved and signed by the developer. Inspector Pete DeWire reported that the sanitary sewer main has been installed and inspected and the As-Built drawings and cut sheets have been submitted to Engineer D. Jeffrey Golding for his review and approval. After a brief discussion, Chairman Thomas Ferry motioned to conditionally approve the As-Built drawings and cut sheets for the Charles Steinger Sanitary Sewer Project dated May 4, 2009 as presented with the condition that PTMA receives written approval of the As-built drawings and cut sheets from Engineer D. Jeffrey Golding of Gannett Fleming, Inc. Vice-Chairman Neal Smith seconded the motion and unanimously approved. It shall be noted that an As-Built of the aforementioned project must be submitted to the Authority office in CAD format upon approval by Engineer D. Jeffrey Golding.

Chairman Thomas Ferry motioned to conditionally approve the Sewer Main Maintenance Agreement and the Deed of Dedication for the Charles Steinger Sanitary Sewer Main Extension conditional upon the maintenance bond and deed of dedication language being satisfactory to Solicitor Robert Cravitz and the presentation of the required security for the maintenance bond. Secretary Gregory Aungst seconded the motion and unanimously approved.

(Mr. Chuck Steininger left the meeting at 7:40 p.m.)

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CORRESPONDENCE:

2008 Net Budget Credit/Deficit Computations – ESCRA:

The Authority members reviewed and briefly discussed the April 17, 2009 letter from John Abromitis of Eastern Snyder County Regional Authority (ESCRA) concerning the 2008 Net Budget Credit/Deficit Computations. It shall be noted that according to the above-mentioned letter, PTMA will receive a credit of \$67,512.79 on their 3rd quarter 2009 invoice from ESCRA.

Technical Advisory – Gannett Fleming, Inc.:

The Authority members reviewed and briefly discussed the April 20, 2009 letter from William M. Stout of Gannett Fleming, Inc. concerning a Technical Advisory. It shall be noted that according to Engineer D. Jeffrey Golding PTMA does not have any structures that use the adhesive anchors mentioned in the above-mentioned letter.

Community Garden Proposal – PA Department of Agriculture Farmland Preservation:

The Authority members reviewed the April 23, 2009 letter from Douglas M. Wolfgang of the Pennsylvania Department of Agriculture, Bureau of Farmland Preservation concerning a proposed community garden on University Avenue across from the East Snyder Park. After a brief discussion, Chairman Thomas Ferry motioned to waive the Special Purpose Tapping Fee portion of the water permit for the Pennsylvania Department of Agriculture's proposed community garden with all other associated fees, including the purchase of a water meter and water meter pit, being the sole responsibility of the Department of Agriculture. Secretary Gregory Aungst seconded the motion and unanimously approved.

EAST SNYDER PARK:

Inspector Pete DeWire stated that he has nothing new to report on the East Snyder Park. Further discussion was tabled until the next PTMA meeting.

CHAIRMAN'S REPORT By Thomas Ferry:

Chairman Thomas Ferry reported on the Joint Source Water Protection meeting that was held May 6, 2009 at the Selinsgrove Borough Office. It shall be noted that the Source Water Protection Plan has been finalized and will be presented to the public on September 23, 2009 at the Selinsgrove Middle School.

INSPECTOR'S REPORTS By Pete DeWire:

Inspector Pete DeWire reported that the 9-1-1 Center's grinder pump system is temporarily out of service and will be replaced with a new system in the very near future.

OPERATOR'S REPORT By Scott L. Sharp:

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

Fire Hydrant Maintenance:

After a briefly discussing the NFPA guidelines, the Authority office was directed to have Operator Scott Sharp paint the Grayson View fire hydrant bodies red and the tops the color according to the NFPA guidelines. Vice-Chairman Neal Smith volunteered to contact a Boy Scout Leader to see if he knows of anyone interested in painting the remaining Authority fire hydrants this summer.

Well House Telemetry:

Vice-Chairman Neal Smith motioned to have ICS inspect the telemetry system at the well house and have it repaired in an amount not to exceed \$1,000.00. Secretary Gregory Aungst seconded the motion and unanimously approved.

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TREASURER'S REPORTS By Timothy Laubscher:

The Authority members reviewed the financial reports. (See Attachment B and C.)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Vice-Chairman Neal Smith seconded the motion and unanimously approved

ADJOURNMENT:

With no further business to discuss Vice-Chairman Neal Smith motioned to adjourn the May 7, 2009 PTMA meeting at 8:26 p.m. Secretary Gregory Aungst seconded the motion and unanimously approved.

Respectfully Submitted,

Susan L. Seebold, Administrative Secretary

Penn Township Municipal Authority